

## APPENDIX 3: STATUTORY TIMELINES FOR DETERMINING APPLICATIONS

### Premises Licences

The table below lists the relevant sections of the Act, whether the Board must or may hold a hearing and the time limit for doing as set out in the legislation.

<b>Section</b>	<b>Type of Application</b>	<b>Hearing</b>	<b>Time limit</b>
Section 23(2)	Consideration of premises licence	<b>MUST</b>	119 days after last day on which objections can be lodged
Sections 29 – 30	Consideration of major variation of premises licence	<b>MUST</b>	119 days after last day on which objections can be lodged
Section 33	Transfer of licence where there are relevant convictions	<b>MUST</b>	42 days after the date on which Board received Section 33(6)(b) notice
Section 59	Application for occasional licence with representations by Police/LSO or written objections made	<b>MAY</b>	42 days after the date on which the Board received the occasional licence application
Section 68	Application for extended hours for a special event	<b>MAY</b>	42 days after the date on which the Board received the application

### Personal Licences

The table below lists the relevant sections of the Act, whether the Board must or may hold a hearing and the time limit for doing as set out in the legislation

<b>Section</b>	<b>Type of Application</b>	<b>Hearing</b>	<b>Time limit</b>
Sections 73 & 75	Consideration of application where Chief Constable has specified relevant offence	<b>MUST</b>	42 days after the date on which Chief Constable notifies relevant offence